



Georgina Skehan Consulting

EFFECTIVE EXAM TECHNIQUES

STRESS MANAGEMENT, STUDY AND EXAM SKILLS

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examtechniques.ie

What?

Leaving Cert Seminar covers:

- Answering questions
 - What exactly does the examiner want?
 - Breath & Depth in your answers
 - Collect easy marks
- Time management
 - Shows you how to read, select, plan and answer questions

What?

Leaving Cert Seminar covers:

- Presentation
 - shows you how to structure to your answer to increase your marks
- Work life balance
 - Puts the leaving Cert exam into perspective
 - how to balance study and relaxation and stress management.

WHY?

Give me 2 hours and I'll give you
50 points

&

SPEED, ACCURACY & CONFIDENCE

Easy Marks = Free Marks = More Points

Increase Marks = Increase Points

Overview

- Answering questions
- Time management
- Presentation
- Work life balance

Answering Questions

The Magic Formula

- Read the question
- Understand the question
- Plan the question
- Answer the question

Circle the word AND when reading the question

- 2 parts to the question
- Divide the marks and time
- Answer both

How to Read and Understand the question

- Read the requirements first,
- Then read the case study,
- Then re read the requirement
 - underlining the question cues,
 - underline the knowledge area and
 - circle the word AND,

Question cues

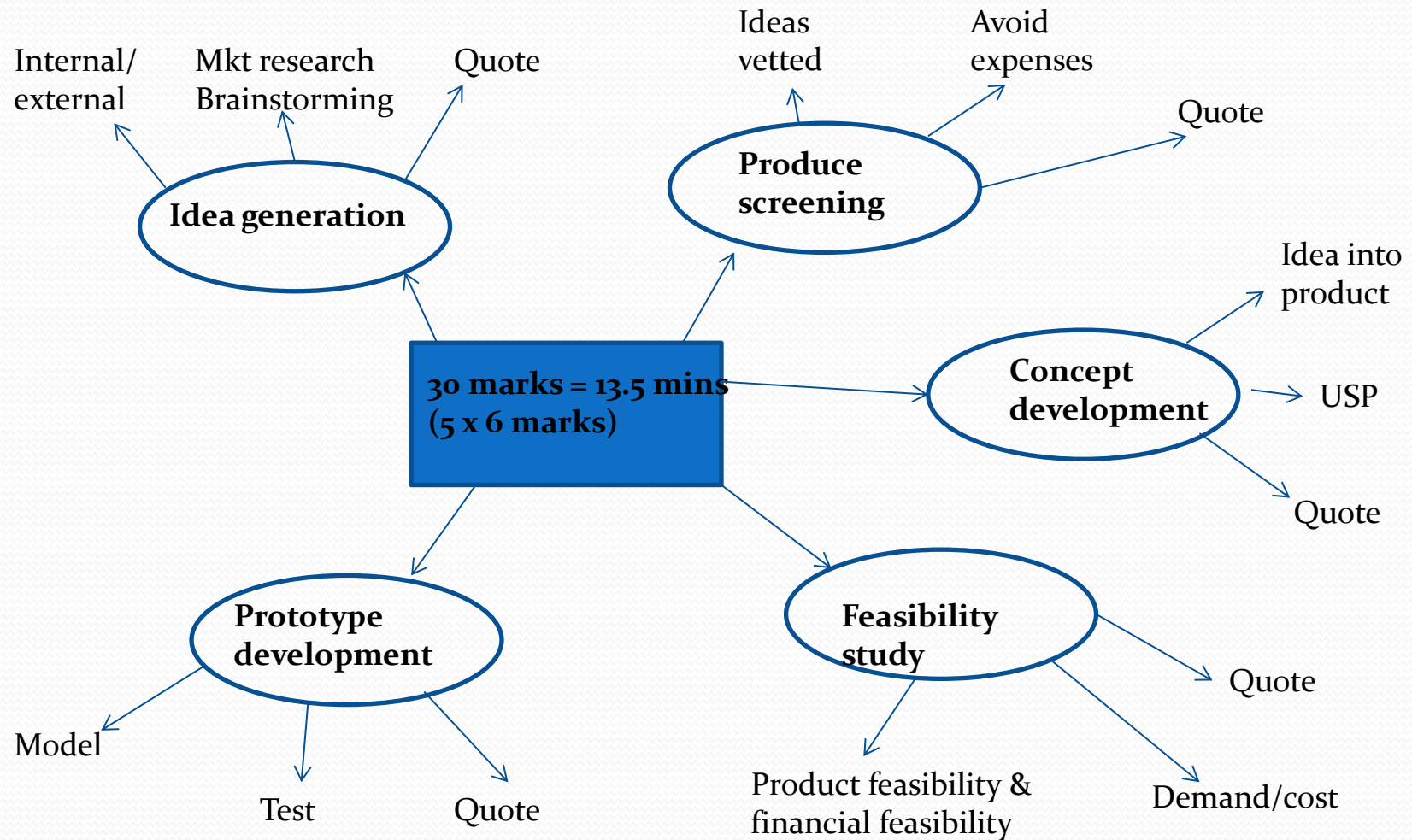
“Recognise the question cues used in the syllabus and examination paper i.e. ‘calculate’, ‘describe’, ‘explain’...”

(Business, Chief Examiner’s Report, 2013)

“Practise the careful reading of questions in order to make sure that the questions being answered are the ones that were actually asked”

(Biology, Chief Examiner’s Report, 2013)

Business HL 2013 Section 2 Galaxy Games



Time Management

You must use your time effectively in order to optimise your performance.

“Answer all required parts of every question attempted”
(Chief Examiner’s Report, Business, 2013)

Time Management

Question selection

- Advise their students of the value of taking due time and care to read and evaluate questions in order to choose the best ones to attempt, based on each student's strengths (Chief Examiner's Report, Biology, 2013)
- Note the mark allocation of questions and allocate time according to the marks available (Chief Examiner's Report, Business, 2013)

Presentation

- Headings/ sub headings
- Paragraph (Point, Explain, Example)
- Skip lines /White Space
- Clearly number questions and points [Q₁ (a), Q₁ (b)]
- Formats
- Label diagrams

Game Plan

- How many questions do I have to answer?
- Which section will I start first?
- What question will I answer first?
- Question selection
- Time Management

Resources

- Teachers are the experts
- The syllabus
- Key topics
- Key terminology
- Past exam papers
- Marking schemes
- Chief examiner's report
- Examinations.ie

The Day Before Exam

- Rest
- Organise
- Early to bed



Q and A



Success is never
accidental.

JACK DORSEY

